



Constitution

of the

European Wushu Federation

Version 17

(10/March/2010)



CONSTITUTION

of the

EUROPEAN WUSHU FEDERATION

(Founded 1985)

Issue 1	Bologna, Italy	1985
Issue 2	Brussels, Belgium	1986
Issue 3	Barcelona, Spain	1987
Issue 4	Stockholm, Sweden	1988
Issue 5	Chieti, Italy	1989
Issue 6	Beijing, China	1990
Issue 7	Munich, Germany	1994
Issue 8	Rome and Baltimore	1995
Issue 9	Postal vote	1996
Issue 10	Rome, Italy	1996
Issue 11	Rotterdam, Holland	2000
Issue 12	Póvoa de Varzim, Portugal	2002
Issue 13	Moscow, Russia	2004
Issue 14	Lignano, Italy	2006
Issue 15	Warsaw, Poland	2008
Issue 16	Postal votes	2009/2010
Issue 17	Antalya, Turkey	2010



1. GENERAL PROVISIONS

1.1 *Name*

- a. The official name shall be the **EUROPEAN WUSHU FEDERATION** herein after referred to as the **EWuF**.
- b. In accordance with the Congress of 2010 the meeting voted unanimously to become a Non Profit Organisation (NPO) and to register the NPO in Belgium.
- c. Wushu hereinafter called wushu is defined as the collective name for all Chinese martial arts without specifying any particular style or form of wushu.
- d. Wushu is governed worldwide by the International Wushu Federation (IWUF) of which the EWuF is the European continental body.

1.2 *Purpose*

- a. The purpose of the EWuF is to develop wushu in Europe and to contribute towards the development of wushu elsewhere in the world, and to promote co-operation among EWuF Members. For the purposes of the EWuF Europe is defined as the geographical area of the European Continent as accepted by the IWUF.
- b. The EWuF reserves the right to join or affiliate itself with any international organisation that shares in its common goals or purposes.

2. MEMBERSHIP

2.1 *Members*

- a. European national organisations as defined by the IWUF, which represent wushu in their respective countries are eligible for membership. Where the IWUF does not cover such recognition of an application for membership the EWuF Congress shall decide in its absolute discretion
- b. Only one organisation per country shall be admitted to the EWuF as a member.
- c. Those organisations accepted into membership of the IWUF shall in accordance with the constitution of the IWUF, of which the EWuF is its European Continental body, automatically qualify for membership of the EWuF. However to become Active Members of the EWuF they shall be required to comply with EWuF membership requirements as herein after prescribed.
- d. The following categories of Membership shall exist:-
 - (i) **Active Members:** this denomination and title is linked to payment of membership fee and entitles toward the right to vote and compete in the events run by or for the EWuF.
 - (ii) **Passive Members:** this denomination and title is linked to no payment of membership fee, which means the Member has no right to attend, be represented, vote and compete in the events run by or for the EWuF.
- e. Failure to pay membership fees and honour any other requirements of membership will automatically mean the county's membership status will be amended from Active Member to Passive Member and they will not be allowed to vote or take part in any of the EWuF's activities until all back fees are paid in addition to any additional fines that may be imposed for late payment. Any Active Member that has their status reclassified to Passive Member shall have any of their members who are post holders or hold other such positions of authority within the EWuF will have their positions declared void from the date that the reclassification comes into effect.



- f. Any member of the EWuF that is dismissed from membership of the IWUF will automatically cease to be a member of the EWuF with immediate effect from the date of the IWUF decision and any positions held by any of their representatives will be forfeit 6 months after the notice has been received from the IWUF.
- g. In the event of exceptional circumstances that have affected a Member causing them to lapse out of Active Membership for a period of more than 3 years due to difficulties at a national level, the Executive Committee has the power to consider their case and negotiate a settlement figure for back membership fees and fines when they apply to become Active Members again.

3. ORGANISATION

3.1 General Protocol

- a. EWuF Officers of Committees and Commissions cannot be competitors or team officials at competitions. They must remain neutral.
- b. All Members of EWuF Committees and Commissions shall require the accreditation of their national federation giving authorisation before they can be considered for any post. If requested by their national federation a post holder will forfeit their position on all EWuF committees / Commissions within a 6 month period after written notice from their national federation. All Committee and Commission Members shall provide a written report on the work they have done for the EWuF during their period in office between Congresses or when asked to do so by the Executive Committee.
- c. In line with IOC Age Limit protocol (IOC Charter Article: 16.3.3.3) any individual ceases to be a member at the end of the calendar year during which he reaches the age of 70

3.2 Congress.

- a. The Congress shall be defined as the constituted meeting of the members of the EWuF who are entitled to attend as herein prescribed.
- b. The Congress is the supreme decision making body of the EWuF. All decisions made by the Congress are final and binding.
- c. Each Active Member may be represented at the Congress by an official delegate. The delegate has the right to speak, vote and to be elected into office. This right is connected to the payment of membership subscription.
- d. The Congress shall be held every year in connection with the EWuF / IWUF - Championships..
- e. The EWuF President, or in his absence, the senior Vice-President, shall preside over the Congress. In the event that the President or Vice Presidents cannot be present, then in descending order the President, 1st Vice President or Vice President may appoint a chairperson for the Congress. If this is not possible the remaining Members of the Executive Committee or failing that the Congress may elect a chairperson for that meeting.
- f. Presence of delegates from over half the Active Members is needed for a quorum.
- g. Each Active Member will have one vote at Congress. An Active Member may represent another Active Member by means of proxy, however no delegate may hold more than one proxy vote. Proxy votes shall count towards the quorum of the meeting. In order for a proxy vote to be valid, full details of the proxy vote should be notified to the President in writing, e-mail is acceptable, no later than 5 days immediately prior to



- h. Matters before the Congress require a simple majority vote that is to say more than 50% unless they are constitutional amendments in which case they require a two thirds majority in favour of the amendment for them to be passed. Abstentions shall be recorded and count towards the vote required for the quorum needed for the vote to be binding.
- i. Voting will normally be done by show of hands, but a secret ballot can be used in some cases. Normal matters before Congress will be by show of hands. A secret ballot shall be used for all elections of officers and whenever more than 6 delegates request it.
- j. Officers of the EWuF have no vote of their own as officers, they may however exercise the vote of their national federation if so appointed as the prescribed delegate to do so.
- k. In the case of a tied vote the Chairman of the meeting casts the deciding vote.
- l. Motions to be put before Congress must be submitted in writing to the Secretary General at least one month before the Congress. Only Active Members are eligible to do so.
- m. The number of items tabled as proposals is limited to a maximum of 5 items per Active Member. For clarity that means 5 single proposals any proposal with multiple points will be taken to read as each point of the proposal is a separate proposal.
- n. In exceptional circumstances the President can call for a postal vote which may be conducted by post or facsimile transmission or if notified at the time of the vote by e-mail. Non receipt of any notice served pursuant to this clause shall not invalidate the vote taken. The result of any such postal vote shall be notified to all Active Members by e-mail as soon as possible and the result published on the EWuF website.

3.3 *Executive Committee*

- a. The Executive Committee shall be elected by Congress. The EC shall consist of one President, one 1st Vice President, one Vice President, one Secretary General and one Treasurer. The Executive Committee shall be responsible to Congress. Each member of the Executive Committee shall have one vote unless employed by the EWuF in which case they will have no vote. Post holders will have the following minimum of responsibility:-

President	Overall Planning and Direction
1 st Vice President	Non Technical Development, Marketing, Media and Sponsorship
Vice President	Technical Development. All technical matters, Technical Rules and Regulations, Liaison with all Technical Commissions, Judges Commission and position of Competition Director. Shall recommend to the Executive Committee names for appointment to technical commissions and other technical posts.
Treasurer	Management of accounts and accounting/ Budget preparation and monitoring. Liaison with accountant, auditors and Audit Commission
Secretary General	Administration of EWuF. Communications, central point of contact, IOC/EOC/NOC liaison
- b. The Executive Committee members are elected for a four year term and are eligible for re-election.
- c. The Executive Committee shall meet at least once a year. Meetings may be held by conference call or by physical attendance. Meetings via conference call are permitted and shall be legal.
- d. The Executive Committee administers the EWuF between Congresses.
- e. Presence of 4 of the Executive Committee members is needed for a quorum. A quorum can consist of a mix of physical attendance and conference call.
- f. Voting at Executive Committee meeting shall be decided by simple majority vote unless otherwise stated in the Constitution. All voting will be by show of hands. The use of proxy is not allowed at a



meeting. Administrative matters may also be handled by postal votes from Executive Committee members, which may be conducted by post e-mail or facsimile transmission.

- g. In the event of a tied vote the chairman of the meeting shall have a second and casting vote.
- h. The Executive Committee may create and define sub-committees with their terms of reference and conditions of operation as and when it sees fit. Said terms of reference and conditioned may be varied by the Executive Committee.
- i. The Executive Committee can by simple majority vote remove and if necessary replace any Committee or Commission Member that in their opinion fails to carry out their duties and or responsibilities as defined in the terms and conditions assigned to them for any given task. Any such action shall be reported to the next Congress to be ratified.
- j. The Executive Committee can by simple majority vote amend the terms of reference of any Committee, Commission, Delegate or other person holding a post within the EWuF.
- k. The Executive Committee will create a structure for the technical needs of the EWuF. It will select, appoint, and dismiss people as it sees fit at its discretion after receiving recommendations from the Vice President and they shall set any terms of appointment, which may be varied from time to time by the Executive Committee.
- l. The Executive Committee can by simple majority vote set up any Non Profit Organisation or Company with limited liability for conducting the business of the EWuF.

3.4 Ethics Commission

- a. The Ethic Commission shall consist of a maximum of 3 people a Chairman and two Members who are elected and dismissed by Congress. They shall be responsible for monitoring the actions of the EWuF members and committees to ensure there is no conflict of interests; and that actions taken by members do not conflict with the interest, aim and objectives of the EWuF or the IWUF. They shall in the first instance report to the EC and finally the Congress. No additional funding shall be made available for the post holders unless specifically budgeted for.
- b. The criteria for candidates for the positions on the Ethics Commission shall require them to be long standing and well known and respected EWuF individuals who have demonstrated their neutrality and their moral and ethical judgment in the past. They shall have experience of managing national championships, running national federations and have been a senior post holder within their national federation and should have a professional background.
- c. Presence of two thirds of members of the Ethics Commission is needed for a quorum. Decisions will be made by simple majority vote made by a show of hands of those present and voting. No proxy vote shall be allowed. In the event of a tied vote the chairman of the meeting shall have a second and casting vote.
- c. Normal business shall be conducted by e-mail, which shall be co-ordinated by the chairman of the Commission. Meetings via conference call are permitted and shall be legal..

3.5 Justice Commission

- a. The Justice Commission shall consist of a maximum of 3 people a Chairman and two Members who are elected and dismissed by Congress. The Commission shall be responsible for advising on and monitoring the legal aspects of the EWuF and report to the EC in the first instance and finally to the Congress. No additional funding shall be made available for the post holders unless specifically budgeted for.
- b. Presence of two thirds of Justice Commission members is needed for a quorum. Decisions will be made by simple majority vote made by a show of hands of those present and voting. No proxy vote shall be allowed. In the event of a tied vote the chairman of the meeting shall have a second and casting vote.



-
- c. Normal business shall be conducted by e-mail, which shall be co-ordinated by the chairman of the Commission. Meetings via conference call are permitted and shall be legal..
 - d. The members of the Justice Committee shall hold a degree in law. The Justice Committee is composed of the following areas of responsibility.
 - d.1. Sporting Justice
 - d.2. Federal Procurator
 - d.3. Sporting Judge
 - d.4. Federal Appeal
 - e. The EWuF Sporting Justice Regulations shall be the reference for every EWuF Member regarding all Justice matters. These will be defined and amended from time to time by the Justice Commission.
 - f. The EWuF Sporting Justice Regulations and any amendments thereto must be approved by the Executive Committee and ratified by EWuF Congress.
 - g. The Justice Commission shall hold a meeting before every Congress. Or if possible they may communicate their meeting by e-mail or conference call and submit their report in writing to the Congress.
 - h. Members shall be responsible for their own travel, accommodation and other costs.
 - i. If the Executive Committee calls the Justice Committee to hold a meeting at any other time other than that shown in 3.g above, the costs of the airfare and accommodate shall be paid by the EWuF.

3.6 Audit Commission

- a. The Audit Commission shall consist of a maximum of 3 people a Chairman and two Members who are elected and dismissed by Congress. They shall be responsible for monitoring the finances of the EWuF and report to the EC in the first instance, then finally to the Congress. Their official audit shall be concluded every year before Congress. No additional funding shall be made available for the post holders unless specifically budgeted for.
- b. The Audit Commission shall be composed of a maximum of three Members.
- c. The Chairman and the Members of the Auditors Commission must be qualified in Accountancy, Economics or must be or have been a professional senior manager at director level and belonging to an EWuF Member.
- d. The Audit Commission has the following attributions.
 - d.1 To give an unbiased opinion on the Budget and to check the final Balance Sheet of the Treasurer's Report.
 - d.2 To monitor and verify the validity and correctness of the procedures covering; the administrative books, accounting register and supporting invoice documents of the Treasurer.
 - d.3 To monitor the financial scopes and limitations of the EWuF Executive Committees.
 - d.4 The Audit Commission must be completely independent in the execution of their duties.
 - d.5 The Audit Commission shall present for approval their written report to the Congress on the Balance Sheet covering the past year.
 - d.6 The Audit Commission shall hold a meeting before every Congress. Meetings via conference call are permitted and shall be legal..
 - d.7 The Auditor Commission must remit the Balance Sheet for certification with the appropriate legal authority for Financial Law in the nation or region where the Treasurer resides.



- e. Presence of two thirds of members of the Audit Commission is needed for a quorum. Decisions will be made by simple majority vote made by a show of hands of those present and voting. No proxy vote shall be allowed. In the event of a tied vote the chairman of the meeting shall have a second and casting vote.
- f. Normal business shall be conducted by e-mail, which shall be co-ordinated by the chairman of the Commission.

3.7 EOC Relations Committee (EOCRC)

- a. The EOCRC shall consist of a maximum of 3 people a Chairman and two Members who are elected and dismissed by the Executive Committee. They shall be responsible for liaison with and promotion of the EWuF within the European Olympic Committee (EOC) and any other such structures as approved by the EC. The members and committees shall ensure there is no conflict of interests; and that actions taken by members do not conflict with the interest, aims and objectives of the EWuF or the IWUF. They shall in the first instance report to the EC and finally the Congress. No additional funding shall be made available for the post holders unless specifically budgeted for.
- b. Presence of two thirds of members of the EOCRC is needed for a quorum. Decisions will be made by simple majority vote made by a show of hands of those present and voting. No proxy vote shall be allowed. In the event of a tied vote the chairman of the meeting shall have a second and casting vote.
- c. Normal business shall be conducted by e-mail, which shall be coordinated by the chairman of the Commission. Meetings via conference call are permitted and shall be legal..

3.8 Athletes Representative

- a. The Athlete Representative responsibility shall be as defined by the IOC from time to time unless otherwise specified by Congress. They shall be elected in the same way as defined in the IWUF Constitution. No additional funding shall be made available for the post holders unless specifically budgeted for. The elected Representative shall be the EWuF representative to the IWUF Athlete Representative body.

4. TECHNICAL COMMITTEE

- a. Appointed by the Executive Committee it shall consist of 4 separate Technical Commissions. One for each of:-
 - IWUF rules Taolu.
 - IWUF rules Sanda.
 - EWuF rules Traditional Taolu.
 - EWuF rules Qingda (light contact).

Each candidate shall have the minimum of an EWuF Judges qualification, which they have held for more than 4 years and must have judged in EWuF event(s) to a satisfactory level as decided by the Judges Commission.

- b. The structure of a Technical Committee consisting of named individuals shall be appointed based on recommendation by the Vice President with responsibility for technical matters to the Executive Committee who shall consider the recommendation and make the final approval.
- c. In principle the appointment of the Technical Committee shall be for a term of 4 years, however the Executive Committee can vary this term.
- d. The Technical Committee members shall be the chairs of the 4 Technical Commissions consist of a balance of experience and representation and not more than one of the four Commission Chairpersons shall be from the same country.



- e. The chair of the Technical Committee shall be the Vice President
- f. The Technical Committee shall be responsible to Congress.
- g. Voting in Technical Committee meetings shall be by simple majority. Each appointed member shall have one vote and in the event of a tied vote the Chairman of the meeting shall have a second casting vote.
- h. The Technical Committee may co-opt nonvoting members and nonvoting technical advisers to assist them. These co-opted individuals may be from any country including those of existing committee members.

5. FINANCES

5.1 *General*

- a. The amount of the EWuF's compulsory annual membership fee will be set by Congress. Membership of the EWuF is linked to payment and failure to pay the fee will automatically prevent a Member federation taking part in any EWuF activities and any EWuF post holders from a Member federation will automatically be suspended, such action shall be maintained until such time as all outstanding fees are fully paid.
- b. EWuF Membership fees shall be paid on or before 1st January. Fees shall be as follows:-
 - b1. Payment due date shall be on or before 1st January.
 - b2. The Membership fee is set by Congress. The current fee is 600€ (six hundred Euro).
 - b3. If Members pay their Membership fee before the due date they shall receive a discount of 100€ (one hundred Euro). This means if membership is not paid by bank transfer or other means before 1st January it can be paid in cash before the commencement of the first EWuF event at which the Member attend that year, however they shall pay the full Membership fee of 600€ (six hundred Euro).
- c. The Treasurer shall open and run such bank accounts as directed by Congress and the Executive Committee. Drawing from said accounts must be in keeping with the definitions stipulated by the Audit Commission unless otherwise authorised in advance by Congress or the Executive Committee and such cheques, money orders or other such authorisations must be signed by the Treasurer.
- d. The Treasurer shall keep a book of accounts which will be audited annually before the Congress by the Audit Commission. In order to prepare the accounts for presentation to the Congress they shall be made up to a date not more than 2 months prior to the Congress by an appointed accountant. The Treasurer will however have available to the Congress the most current amounts of money and any liabilities that can be accounted for.
- e. The Treasurer shall present the audited accounts to the Audit Commission at least one month prior to Congress for them to oversee and report on to Congress. Any questions they have concerning the accounts should be referred back to the Treasurer as soon as possible so that any items can be fully answered and accounted for. The accounts will then be sent to Members as soon as possible before Congress.
- f. Finance level of authority – That the following level of authority is the maximum permitted expenditure for a single item:-
 - f1 President may authorise an unbudgeted or unplanned amount of up to 1,000 Euros.
 - f2 EC may authorise an unbudgeted or unplanned amount of up to 5,000 Euros.
 - f3 Amounts above these fresh holds should be deferred to Congress for inclusion in the annual budget.



5.2 *Other Income*

- a. Donations from organisations (private or public) and individuals can be accepted by the EWuF.
- b. The EWuF reserves the right to refuse any donation the Congress or between Congresses the Executive Committee feels would ultimately harm the EWuF.
- c. The EWuF may raise income from any projects commercial or otherwise that the EC may introduce and implement providing they are not in contradiction to the EWuF Constitution or against the explicit wishes of Congress. This may include but not be restricted to such items as the branding of equipment, the sale of equipment, the use of the EWuF name and or its logo, fees generated from EWuF activities of any sort, media rights and the sale of materials and other resources.

6. **APPOINTMENT OF PAID EWUF OFFICIAL(S) AND STAFF.**

- 6.1 Payment of official(s), staff, company or others for conducting the business of the EWuF is permitted. The term paid or payment of officer(s), staff, company or others shall for the purpose of this Constitution mean a written contract offering payment for specified services provided between the said individual(s) or corporate body and the EWuF.
- 6.2 Funding for payment of official(s), staff, company or others shall be subject to budgeted income that shall be generated from projects outside the income from Membership fees. In the event that funding is not sufficient to pay the sums budgeted for the official(s), staff, company or others then the contract between them and the EWuF will automatically cease and this shall be a written understanding to which they agree in their contract.
- 6.3 If such payment is made directly or indirectly to a post holder they will cease to have any vote on the EC.
- 6.4 Between Congresses the EC may appoint paid officials, staff or company to conduct any work that it deems necessary to the benefit of the EWuF providing the EC has made sufficient provision for the money to be available to cover the cost of such expenditure. Item 6.2 applies to specify the terms of payment restrictions in the contract. Any such appointments shall be notified to the next Congress and subject to the approval of Congress the appointment may continue and the payments shall be included in the EWuF budget as "Contracted Expenditure".
- 6.5 Congress may appoint paid official(s), staff, company or others to conduct any work that it deems necessary to the benefit of the EWuF providing it has made sufficient provision for the money to be available to cover the cost of such expenditure which is included and approved in the budget.
- 6.6 The EWuF may from time to time under the provisions of 6.1 through to 6.5 above and 6.7 below appoint the function of Secretary General as a paid position. If such payment is made the post holder will cease to have any vote on the EC and shall be known as the Director General whilst paid and the General Secretary when not paid. Any contract and payment to the Director General shall be subject to budgeted income that shall be generated from projects outside the income derived from Membership fees unless otherwise stipulated by Congress.
- 6.7 For any employment by contract or any other form of contract the payments to the contractor shall automatically cease in the event that the EWuF income fails to meet the expected expenditure for payment and any contract(s) that exist shall automatically cease to exist. The terms of any contract shall be negotiated between the official(s) or staff and the President and ratified by the EC and presented to the next Congress as specified above.



7. OTHER PROVISIONS

7.1 *Headquarters and Official Languages*

- a. The headquarters of the EWuF will be located in the country in which the President of the EWuF decides during that term of office.
- b. The official language of the EWuF will be English.

7.2 *Withdrawal, Suspension and Expulsion*

- a. Any member wishing to withdraw from the EWuF shall send written notice to the Management Committee. Withdrawal will be effective at a date decided by the Executive Committee.
- b. The Executive Committee with a three-fourths majority of the members present has the power to suspend from membership any member until the next Congress.

7.3 *Amendments and Notification Effecting Events*

- a. Dates and Rules for EWuF Championships and major tournaments shall be specified not less than 12 months in advance.
- b. Timescales associated with programming events:-
 - b1. The schedule for the event(s) shall be circulated 3 month before the event.
 - b2. Costs for attending events including; accommodation, local transport, food and any other associated costs can be estimated 12 months before but firm costs must be given 6 months prior to event(s).
- c. Once the information detailed in 6.3.a and b has been stated they should not be changed without the majority agreement of the Membership, which if required can be obtained by postal or e-mail vote. If the IWUF Congress has approved amendments to the rules which are to be used they shall automatically apply to the next EWuF without further or prior notice being given by the EWuF. The Members can however vote to decline such amendments in advance if they so decide.
- d. Costs of accommodation, transport and food must not exceed an amount agreed by the previous Congress to the specific event. In the case of an event being scheduled between Congresses the Executive Committee shall determine the costs. A statement of what is included in the cost must be provided by the host organiser and agreed by the EWuF.
- e. Rules shall be discussed and formulated by the Technical Committee. They must be agreed by Congress. In the case that an event is scheduled between Congresses the Executive Committee may instruct the Technical Committee or any other appropriate body to resolve issues related to rules and approve the said rules.
- f. The EWuF Judges Commission shall maintain a register of all EWuF Judges including notes on their performance as a judge. From this list the Judges Commission will recommend the best judges from the ranking list and the EWuF shall pay towards the cost of the recommended judges attendance at the European Championships or other events. To achieve this each team that enters the EWuF event shall pay a judges contribution fee as a condition of entry into the event. The fee shall be calculated in advance and notified before team entry protocols are finalized. Said payment must be made in advance of attending unless otherwise agreed by the Organising Committee of the event to be attended.
- g. All participating teams must stay at the official appointed hotels.
- h. The organisers must give a choice of accommodation starting at 3 stars with options for better hotels if available.



7.4 Bidding Process

- a. When a Member bids for the hosting of any EWuF event they will submit the appropriate EWuF bidding document with all necessary associated supporting documentation to enable a true evaluation of the bid.
- b. All bids shall include an itemised budget for the event.
- c. Candidates for hosting EWuF events shall have their bid examined by the Executive Committee.
- d. The Executive Committee shall appoint an Event Management Team as they see fit to handle the management of EWuF events. They may appoint more than one team depending on the number of events they are dealing with at any one time.
- e. The Executive Committee shall send delegates from the Event Management inspection team of not more than 3 people to overview the proposed venue and facilities. The cost of this inspection shall be met by the hosting candidate for which no refund shall be made if the candidate is unsuccessful in their bid.
- f. Once a host has been approved they will be presented with a contract for the event that expresses the requirements of the host and of the EWuF. Only once the contract is signed by both parties, the EWuF and the host will the appointment be considered final.
- g. The successful candidate to host an EWuF event shall deposit a security equal to 10% (ten percent) or 10,000 (ten thousand Euros) whichever is the lesser sum.
- h. The deposit sum shall be held as security against cancellation of the event by the host and against failure to fulfil obligations of the bidding contract. If such cancellation occurs the deposit shall be forfeit to the EWuF.
- i. Should the EWuF incur costs as a result of failure on the part of the host to take appropriate action or actions taken by the host that are contrary to the specifications and expectations of the Members then the Executive Committee may vote to retain part or all of the deposit.
- j. The deposit shall be refundable 7 days after the closing ceremony if there are no disputes. In the event of disputes the refund of any balance due to the host will be made after all claims have been settled to the satisfaction of the Executive Committee.

7.5 European Championships

The EWuF championships shall unless unavoidable be held during the first part of the year which shall be defined as between January 1st till May 31st

The European Championships shall comprise of two different championship event types to be held over a 2 year period. One Championship event will be held each year unless Congress decides otherwise, each event catering for adults and youths, one year will be for the IWUF (modern) Taolu and Sanshou; and the other year for the Traditional routines and Qingda categories.

7.6 Postal Voting Criteria

A Postal Vote can be called by the EC in exceptional circumstances.

Exceptional circumstances shall be defined as those situations where the Constitution needs amendment or the rules of competition or other such matters that in the opinion of the majority of the EC needs resolving prior to Congress by approval of the Members.

A postal vote shall be conducted by e-mail and it is the responsibility of the Member to ensure the EWuF Secretary General has the up to date e-mail address of the Member. If out dated e-mail addresses are used it shall



not invalidate the vote. If for any reason the Member is having problems with their e-mail they may send their vote by normal postal services or courier. If fax service is available at both ends this may also be used. Non receipt of the postal vote shall not be a reason to nullify the said vote, this applies equally to the non receipt of the vote and any voting reply.

- 7.6.1 Postal votes shall only be used if the proposal is approved by the EC.
- 7.6.2 Concerning the number of votes that must be cast in a postal vote, it shall be the same rules that apply in Congress:-
 - a. Number of votes to be cast for legal vote (quorum) is 50% of Active Members.
 - b. Abstentions count towards the quorum.
 - c. Simple majority of votes cast is required if the proposal does not affect the Constitution.
 - d. 2/3rd (two third) majority is required for any Constitutional amendment.

- 7.6.3 The postal vote shall be sent by the Secretary General or in their absence as directed by the President.
- 7.6.4 Members shall be given 10 days to reply to the authorized voting point, unless otherwise stated by the Secretary General in the voting information. Members shall ONLY return their vote to this appointed authorised e-mail. It is not protocol to send out your vote to all or other Members as this could be seen as attempting to influence the outcome of the vote. If it comes to light that a Member has sent or copies their vote to anyone other than the authorized voting point that vote will be disqualified. Please note the vote should not even be copied to the President.
- 7.6.5 Votes received after the deadline shall not be counted.
- 7.6.6 If Members have any questions about the proposal they shall contact the Secretary General within the first 5 days of the voting period who will try to answer the question.
- 7.6.7 All votes that are not received shall be considered as abstentions, which will be counted towards the quorum needed for the vote but shall not count in the percentage of the vote.
- 7.6.8 Members shall indicate a simple reply as requested in the vote by stating:-
 - (i) YES...if they agree to the proposal
 - (ii) NO...if they disagree with the proposal
 - (iii) ABSTAIN...if they do not want to have their vote counted either way.**No other comments shall be made.**
- 7.6.9 The vote received shall not be up to the interpretation of the Secretary General it must be clear. If the vote cast is anything other than one of the 3 options stated in 7.6.8 above meaning only one of the three possibilities 7.6.8 (i), (ii) or (iii) otherwise the vote shall be disqualified.
- 7.6.10 Results of the postal vote shall be e-mailed to the President to inform him of the outcome and then e-mailed to all Members. This shall be done as soon as possible (normally this should be within 48 hours) and the result will also be published on the website in a closed user group area.
- 7.6.11 The format for publishing the result of the vote shall be to show who voted and what their vote was.

7.7 *Standing Orders*

The Executive Committees may set standing orders and operating procedures to deal with situations not specified in the Constitution. Such rules, procedures and disciplinary actions may not violate any article of the EWuF Constitution.

7.8 *Disciplinary Matters*

Disciplinary action can be taken by the EWuF EC against persons or federations who are deemed to be counterproductive and wasting the time of the EWuF.

If any actions by a person or country are of an insulting, misleading, slanderous or liable nature, against the



EWuF, its officers or personnel, or to national federations, or their officials, teams or others in any way that is considered to be negative, or counterproductive and a complaint is officially received by the EWuF Secretary General, the EC shall consider the complaint and if the EC considers there is a case to be answered or investigated they shall constitute a Disciplinary Committee, for that purpose. The Disciplinary Committee shall be composed from members of the Ethics and Justice Commission, who can be called on to determine if the EWuF or their officials or members or others have suffered some damage. Subject to the findings of the Disciplinary Committee the person or country may face disciplinary action, which shall include, but not be limited to, disqualification or sanctions. The Justice Commission shall be asked to give a guide of appropriate levels of disciplinary sanctions. For example, if some anonymous letters, e-mails or other communication methods are spreading slander, the EWuF EC can call for an investigation. If proven that this person or organization is guilty of the act or helped to this act the EC can consider and take appropriate action in line with the recommendations they receive from the Disciplinary Committee.

Any complaint that may require disciplinary action must in the first place be presented in writing from an official Member to the EWuF Secretary-General. Only complaints sent by the President of an EWuF Member shall be received and considered. If the EC considers the matter warrants it, they will refer the matter to a special adhoc committee which shall be called the Disciplinary Committee.

The Disciplinary Committee shall:-

Comprise of 3 people who shall be a mixture members of the Ethics and Justice Commissions. The chairman of this committee shall have the qualification of a law degree.

7.9 *Dissolution*

- 7.9.1 The intended dissolution of the EWuF shall require an Extraordinary Meeting of the Congress at which the proposed dissolution of the EWuF and disposal of any assets shall be the sole item on the agenda.
- 7.9.2 Dissolution requires a 2/3 majority of valid votes cast.
- 7.9.3 Any assets remaining after the dissolution of the EWuF, shall, after satisfaction of all its debts and liabilities, be applied to the furtherance of any objective(s) of the EWuF as determined by the Congress at, or before, the time of dissolution. If effect cannot be given to the foregoing provisions, they shall be given to a charitable organisation. Under no circumstances shall they be paid to, or distributed among the Members of the EWuF.

END